



Canadian Association of Paediatric Surgeons (CAPS) Research Grant Application: GENERAL POLICIES

1. Purpose

The aim of research funding through The Canadian Association of Paediatric Surgeons (CAPS) is to facilitate the development of excellence in areas of research related to pediatric surgery. Both clinical and basic science research applications are eligible. Applications for support will be judged primarily on the scientific merit of the application. At least one Canadian pediatric surgery centre must be involved in the project. Multicentre studies involving 2 or more pediatric surgery centres are encouraged.

2. Who May Apply

Application for this competition requires that the principal investigator, or at least one co-principal investigator, be an **Active** member of CAPS. CAPS members of other membership status or non-members may still participate in the project as co-principal investigators or co-investigators/collaborators. Applicants who currently hold a CAPS grant or previously received CAPS grant within the past 5 years will not be considered.

3. Method of Applying

Completed CAPS Research Grant applications should be sent to the Chair of the CAPS Research Committee.

4. Review

Applications will be reviewed by the CAPS Research Committee who will be blinded to the name and institution of the applicant.

5. Application Due Date

The deadline for receipt of applications by the Chair of the CAPS Research Committee is usually within 6-8 weeks prior to the annual CAPS meeting. The grant award will be announced at the CAPS Annual General Meeting in September or sooner.

6. Amount and Duration of Grant

The CAPS Research Committee will award up to \$25,000 grant per year.

7. Eligible & Ineligible Expenses:

a. Personnel

Salaries for Research support staff/Assistants directly related to the project are acceptable. Base salaries for faculty and/or replacement income for clinical earnings are ineligible.

b. Supplies

Supplies are defined as disposable items that are to be consumed during the period of the approved grant or project. Clear justification and costing must be provided.

c. Equipment

Any equipment request must be restricted to items specifically needed to complete the work and must be justified explicitly. At least 2 quotes must accompany the proposal to ensure competitive pricing has been sought. It is expected that major pieces of equipment should be provided by the institution where the work is to be done.

d. Office Equipment

Office equipment is not eligible.

e. Animals and Animal Care

For those proposals involving animal research, the cost of animal purchase and maintenance should be itemized separately. Animal care must follow appropriate institutional guidelines as outlined by the Canadian Council on Animal Care.

f. Telephone, FAX and Postage Expenses

Cost of local and long distance calls, FAX transmissions and postage will not be funded unless their use is justified in light of the project scope.

g. Computer Costs and Statistical Analysis

Computers are not eligible; however computer costs including software directly related to the project and statistical analysis may be supported.

h. Subject/Patient Care

Grants requiring costs to patients/subjects requiring remuneration and/or incentives must be itemized and justified.

i. Travel

Travel will be supported only if it essential to the carrying out of the project and must be explicitly justified.

j. Dissemination Costs

Conference travel, poster printing and publication costs are ineligible.

k. Indirect Costs

Institutional indirect costs are ineligible.

8. Grant recipients (the Principal Applicant) will be expected to present study results at the annual scientific meeting of the Canadian Association of Paediatric Surgeons within 2 years of dispersal of the funds. (Note that this does not preclude the submission of an abstract for presentation at the meeting by any trainee that is involved in the research related to the grant.)